

Draft Meeting Minutes for Londonderry Village Wastewater Project

July 10, 2026

Attendees:

Attendees: Chrissy Haskins (Dufresne Group), Matt Bachler (Windham Regional Commission), Aileen Tulloch (Londonderry Town Administrator), Pamela Spaulding (Planning Commission), Patty Eisenhaur (Housing Commission)

Village Wastewater Committee Members: Gary Hedman, Larry Gubb, Corey Mack, Tom Metcalfe, Martha Dale

The meeting was held at the Londonderry Town Offices. The meeting was not recorded.

Meeting was called to Order at 9:04 AM

Quick recap

The meeting focused primarily on project status updates.

Next steps

- *Committee to update Facebook Page to reflect project kickoff and cover recent press release.*
- *Committee to provide disposal area maintenance requirements (i.e. mowing, snow removal) and forward to Select Board (carry over from prior meeting).*

Summary

Gary called the meeting to order and noted that the meeting was properly warned, with agendas posted at the post offices and town offices.

Public Comments

Patty Eisenhaur asked the Committee if an economic impact study of the South Village project had been completed or was planned. There hasn't been a formal economic impact study done to evaluate potential increase in property value, etc., and there currently aren't plans to conduct one, but other villages that have undertaken similar projects may be a good resource. Chrissy mentioned that she would contact the State to see if they were aware of any resources, and Gary will reach out to John Kiernan at RCAP to see if he is aware of any.

No other Public Comments were received by the Committee.

Project Updates

South Village-

Chrissy reported that Hunter is making steady progress, having started construction at Prouty and moving south towards the Village, and currently ½ way between Hearthstone and Old Farm Road. A

4x8' sign advertising the Project installed at the Prouty Property There has been minimal pavement disturbance as Hunter has been able to do most of the installation on the edge of roadway. They are currently progressing at approximately 160 feet per day. Hunter is making sand for the effluent infiltration mound. Chrissy noted that Hunter has trucks coming and going from projects all over the region, but the South Village project trucks won't be operating outside of the prescribed hours/days. The first monthly construction meeting will be held in early August.

North Village-

Aileen has received a statement of work from Chris Rutken (Rutken Appraisal Co.) to provide a property appraisal of the Peele Property. Once the appraisal is in hand, the Town will revisit/renew correspondence with Mr. Peele. Mr. Rutken is aware of the overall project timeline and the appraisal being a critical milestone.

Funding Updates

Aileen received word that the project was not selected for funding through Northern Borders. U.S. Economic Development Administration (EDA) funding will not be pursued at this juncture due to anticipated funding request size (too small). Aileen is collaborating with several folks to discuss strategy moving forward, as most grants need a match in hand to proceed. Aileen mentioned that the Selectboard was not interested in looking for additional funds to allocate for the match at this time. Chrissy mentioned that she continues to monitor/communicate with the State regarding the availability of the funds set aside for other projects that may be shelved.

Project Communication / Public Outreach

The Committee distributed a press release to local/regional newspapers following the South Village bid process, and it was carried in the Brattleboro Reformer and Vermont Journal, among others. Aileen made some brief updates to the Village Wastewater facebook page, and has shared the account credentials with Corey. The Committee discussed that the page should be updated to reflect current project status and link to the press release.

Motions

The meeting minutes from the June 5, 2026 meeting were approved, Larry made the motion and Gary seconded, all voting in favor.

Next Committee Meeting –

The next Village Wastewater Committee meeting will be held on Friday, August 7th at 9:00 AM at the Town Offices, or online at <https://us02web.zoom.us/j/85979580043>

The meeting adjourned at 9:49 AM.

Note – While we strive for accuracy, the draft meeting minutes may contain errors or omission, and are subject to revision prior to approval.